

MIDDLE SCHOOL AND HIGH SCHOOL
ORGANIZATIONAL AND INDEPENDENT WORK SKILLS/ MOTOR SKILLS CHECKLIST

Student's Name: _____

Grade: _____

School: _____

Setting: _____

Date: _____

Completed by: _____

or _____ Student Interview

	Independent	Needs Assistance	Comments/ Adaptations
ORGANIZATION AND WORK SKILLS			
Follows daily class schedule			
Uses and follows assignment book or planner			
Organizes and studies course materials			
Listens and works without distraction			
Begins and completes work within time allotted			
Understands assignment expectations			
Turns in work on time			
Completes tests			
Obtains and completes makeup assignments when absent			
Transitions from one classroom activity/setting to another:			
within the allowed time			
with needed materials and supplies			
Uses independent time appropriately			
Participates actively in class discussion, group activities, projects			
Advocates for self to clarify classroom requirements or meet personal needs			
MOTOR			
Moves through school environment in a safe and timely manner (including emergency evacuations)			
Utilizes all school environments (ie. lunchroom, locker room, stage)			
Participates in physical education class			
Meets personal needs (eating, dressing, toileting) within the daily schedule			
Produces written work (notes and assignments) that is legible and completed within time lines, without fatigue			
Manages school materials and belongings in a timely manner			
Organizes school materials, folders, locker			
Operates standard computer and mouse			

- PLEASE COMPLETE BOTH SIDES OF FORM -

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Do you have any concerns regarding this student's behavior? yes no

Do you have any concerns regarding this student's attendance? yes no

Does this student get along socially with peers? yes no

Does this student's disability impact peer acceptance? yes no

Does this student initiate contact with you regarding accommodations/
modifications that may be necessary due to the disability? yes no

Please list any accommodations or modifications you routinely make for this student.

What other issues or concerns do you have for this student?